

**THE LOCAL GOVERNMENT DISTRICT OF PINAWA
MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON AUGUST 8, 2023 IN THE COUNCIL
CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:**

B. Skinner, Mayor
R. Henschell, Deputy Mayor
J. Tirschman
S. Appleyard
M. King

T. Turchyn, Resident Administrator
S. Swaenepoel, Assistant Resident Administrator

1. MEETING CALLED TO ORDER

Mayor B. Skinner called the meeting to order at 6:30 pm.

2. LAND ACKNOWLEDGEMENT

3. ADOPTION OF THE AGENDA

RESOLUTION 7223-08-23

R. Henschell, J. Tirschman

Be It Resolved That the agenda be accepted as presented.

CARRIED.

4. CONFIRMATION OF THE MINUTES

4.1 Regular Meeting Minutes of July 11, 2023

RESOLUTION 7224-08-23

R. Henschell, S. Appleyard

Be It Resolved That Council accepts the July 11, 2023 Regular minutes of Council as amended.

CARRIED.

4.2 Special Meeting Minutes of July 13, 2023

RESOLUTION 7225-08-23

R. Henschell, J. Tirschman

Be It Resolved That Council accepts the July 13, 2023 Special Meeting of Council minutes as presented.

CARRIED.

4.3 Public Hearing Minutes of July 25, 2023

RESOLUTION 7226-08-23

J. Tirschman, R. Henschell

Be It Resolved That Council accepts the July 25, 2023 Public Hearing minutes for Variance Application 04-2023, 37 Amherst Drive request for second driveway, as presented.

CARRIED.

4.4 Governance Committee of Council Minutes of July 25, 2023

TABLED.

5. RECEPTION OF DELEGATIONS

5.1 T. Thomas – Homelessness and Landfill Searches

Council received a delegation from Tanis Thomas to discuss Council's response to homelessness in Pinawa and the requests of Indigenous families to search the landfills in Manitoba to recover their relations.

6. ACTION REVIEW

6.1 RA Actions – Completed & Pending

RA	Resident Administrator
ARA	Assistant Resident Administrator
ACCT	Accountant
ADMIN	Administrator
PWM	Public Works Manager
PW	Public Works
PCDC	Pinawa Community Development Corporation
LGD	Local Government District

BI	Building Inspector
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Complete:	
Action:	Crack sealing quote for Amherst Drive – RA to contact Developer
Pending:	
Action:	Funding application for “new” bus to replace handi-van S. Appleyard to contact Pat Porth
Action:	RA to meet with Pinawa Motel re addendum to dock agreement - RA
Action:	PR211 signs aerial shot with measurements – RA/PW/BI

7. ACCOUNTS

7.1 LGD Expenses to August 1, 2023

RESOLUTION 7227-08-23

R. Henschell, J. Tirschman

Whereas the accounts of the Local Government District of Pinawa for the period ending August 1, 2023, have been examined and found to be in order;

Therefore Be It Resolved That Cheques 20230810 to 20230974 in amount of \$449,040.70 be approved for payment. CARRIED.

7.2 Financial Statement to July 31, 2023

RESOLUTION 7228-08-23

R. Henschell, S. Appleyard

Be It Resolved That the Financial Report to July 31, 2023, be received as presented. CARRIED.

RESOLUTION 7229-08-23

R. Henschell, S. Appleyard

Whereas Council previously approved a resolution to transfer funds to the PCDC for purchase and installation of the Wayfinding Signage Project;

And Whereas the Wayfinding Signs have been purchased and paid for through the PCDC and are waiting to be installed;

And Whereas Council previously agreed to provide Public Works labour to do the installation;

And Whereas Public Works has also prepared the individual site locations, including arranging for a contractor to drill post holes and pour concrete totalling \$2104.12;

Therefore be it Resolved that the Council invoice the PCDC for reimbursement of the \$2104.12. CARRIED.

7.3 RCMP Service for 2022/2023 Reconciliation - Information

8. BY-LAWS

8.1 By-law 916-2023 Multi-Unit Residential Incentive – First Reading

RESOLUTION 7230-08-23

M. King, J. Tirschman

Be It Resolved that Council reads By-law 916-2023, being a Multi-Unit Residential Incentive By-law, for a first time.

8.2 By-law No. 917-2023 Zoning Amendment Central Commercial to R3 and Single Unit Dwelling be a Conditional Use – First Reading and Set Public Hearing Date

RESOLUTION 7231-08-23

M. King, R. Henschell

Be It Resolved that Council reads By-law 917-2023, being a Zoning Amendment By-law, for a first time;

And Be It Resolved that a Public Hearing date be set for October 26, 2023 at 6:00 p.m. in the council chambers of the LGD of Pinawa. CARRIED.

9. OLD BUSINESS

9.1 Marina Agreement – Amended Agreement – Moved to In-Camera

9.2 Variance 3/23 9 Alexander Ave Garage

RESOLUTION 7232-08-23

M. King, S. Appleyard

Whereas a public hearing was held on June 27, 2023 for Variation Application 03-2023 to allow a side yard reduction at 9 Alexander Avenue;

And Whereas Council has received information in favour of and/or opposed to the variance application;

Therefore Be It Resolved that Council approves the following variance:

The northwest side yard of 9 Alexander Avenue be reduced from the required 4 feet to 3 feet to allow for the construction of an attached garage.

And Be It Resolved that Council approves the Building Inspector's requirement that additional firewall materials be added to the garage/house to improve the containment in case of fire. TABLED.

9.3 Trillium Ridge Asphalt Quotes - Update

RESOLUTION 7233-08-23

M. King, J. Tirschman

Whereas quotes were received for repair of cracks in the asphalt on Amherst Drive;

And Whereas the Developer has agreed to contribute 50% toward the cost of repairs;

Therefore Be It Resolved that Council accepts the quote from White Out Asphalt in the amount of \$15,284.78 to mill and fill cracks in the Amherst Drive pavement.

CARRIED.

9.4 Townhouse Development Agreement – Moved to In-Camera

9.5 2022 Draft Audit for Review - Information

9.6 Circular – Real Estate Services Branch – Dock and Canoe Rack – Moved to In-Camera

9.7 Gym Use for Badminton 2023-2024

RESOLUTION 7234-08-23

M. King, J. Tirschman

Whereas the Pinawa Badminton Club has requested a reduced flat rate for use of the gym for the 2023-2024 badminton season;

Therefore Be It Resolved that Council approves a flat fee of \$40.00 per night for the Badminton Club to use the gym for the 2023-2024 season. CARRIED.

9.8 RCMP Community Engagement Meeting - arrange Town Hall meeting

9.9 Response re: Zoning Process for Front Yard Fences – Refer to Planning

9.10 Variance 4/23 37 Amherst Drive Driveway

RESOLUTION 7235-08-23

M. King, J. Tirschman

Whereas a Variance Application 04/23 was received to allow a second driveway on Consolidated Lots 1 and 2, Plan 50416 being 37 Amherst Drive;

And Whereas a Public Hearing was held on July 25, 2023;

Therefore Be It Resolved That Council approves the creation of a second driveway at 37 Amherst Drive. DEFEATED.

9.11 Chamber of Commerce Letter re: Business and Vendor Fees

RESOLUTION 7236-08-23

R. Henschell, J. Tirschman

Be It Resolved That Agenda item 9.11 be discussed in-camera. CARRIED.

10. NEW BUSINESS

10.1 TAXervice Engagement Letter

RESOLUTION 7237-08-23

R. Henschell, M. King

Whereas By-law No. 822-17 establishes a Tax Sale Manager position to carry out the tax sale process;

Therefore Be It Resolved that Council appoints TAXervice to conduct the tax sale for properties that have outstanding taxes for the 2021 or prior years;

And Be It Resolved that Council authorizes the Resident Administrator to sign the TAXervice Engagement Letter for contracting of services. CARRIED.

10.2 Update Accessibility Plans for 2024-2025 – Information for Staff

10.3 Residential Incentive Application for 23 Amherst Drive

RESOLUTION 7238-08-23

M. King, R. Henschell

Be It Resolved That Council approves the New Residential Development Tax Incentive Application received from Orest Christiuk for 23 Amherst Drive, Roll 3848;
And Be It Resolved That the Mayor and Resident Administrator be authorized to sign the Development Incentives Agreement on behalf of the Local Government District of Pinawa.
CARRIED.

10.4 Residential Incentive Application for 51 Burrows Road

RESOLUTION 7239-08-23

R. Henschell, S. Appleyard

Be It Resolved That Council approves the New Residential Development Tax Incentive Application received from Geoffrey Roth and Leah Sullivan for 51 Burrows Road, Roll 10190;
And Be It Resolved That the Mayor and Resident Administrator be authorized to sign the Development Incentives Agreement on behalf of the Local Government District of Pinawa.
CARRIED.

10.5 Residential Incentive Application for 31 Dalhousie Road

RESOLUTION 7240-08-23

M. King, J. Tirschman

Be It Resolved That Council approves the New Residential Development Tax Incentive Application received from Donald Brosas for 31 Dalhousie Road, Roll 80800;
And Be It Resolved That the Mayor and Resident Administrator be authorized to sign the Development Incentives Agreement on behalf of the Local Government District of Pinawa.
CARRIED.

10.6 Parking Lot Revenue and Expense Y-T-D – Information

10.7 Municipal Service Delivery Improvement Program – Information

10.8 Resolution for PCDC Committee

RESOLUTION 7241-08-23

M. King, S. Appleyard

WHEREAS the LGD of Pinawa acknowledges the importance of a strong partnership with the Pinawa Community Development Corporation (PCDC) to foster economic growth and development within the region, and
WHEREAS the Council recognizes the benefits of maintaining an arms-length relationship with the PCDC to promote independent decision-making and efficiency of council resources, and
WHEREAS it is essential to ensure regular communication and reporting between the PCDC and the LGD of Pinawa for better coordination of strategic planning and project implementation, and
WHEREAS by maintaining distance from the council, the PCDC can operate independently, making decisions based on its mission and goals without political interference.
WHEREAS it is a strategic priority of the PCDC to develop and enter into a Service/Funding Agreement with the LGD of Pinawa to outline requirements.
WHEREAS promoting an atmosphere of collaboration and cooperation between the two organizations will yield positive outcomes for the residents of Pinawa and the region, and
WHEREAS cost savings to the taxpayers of Pinawa can be achieved by limiting the number of council members serving on the PCDC board,
NOW, THEREFORE, BE IT RESOLVED THAT:
1. The Council of the LGD of Pinawa officially recognizes the arms-length nature of the Pinawa Community Development Corporation (PCDC).
2. The LGD of Pinawa develop and enter into a Service/Funding Agreement with the PCDC and outline requirements.
3. All members of the Council may participate in strategic planning sessions organized by the PCDC to foster open dialogue and collaboration.
4. The PCDC shall provide a quarterly report to the Council, detailing the state of the Pinawa and regional economy, ongoing projects, upcoming projects, progress in implementing the strategic plan, and short-term and medium-term plans.
5. It is recommended that the PCDC amend their relevant by-laws to reflect this resolution accordingly as soon as is practicable.
CARRIED.

RESOLUTION 7242-08-23

M. King, J. Tirschman

Whereas, the government aims to increase efficiency and transparency in its decision-making processes,

Whereas, standing committees of council play a vital role in providing recommendations to the council,
Whereas, to ensure the independence of committees, it is necessary to cap the number of council members serving on each committee, preventing a quorum of council from dominating any committee's decision-making,
Whereas, studies have shown that groups of two tend to produce more equitable results compared to groups of three,
Whereas, better reporting and evidence are essential for informed decision-making, and encouraging the convincing of the council fosters thoroughness in committee recommendations,
Whereas, optimizing the allocation of council resources allows councillors to focus their efforts on fewer committees, leading to more effective and focused work,
Whereas, managing the number of non-council committees a councillor can sit on promotes equal power distribution among council members and ensures responsible resource utilization,
Whereas, setting term limits for committee appointments enhances transparency, fosters fresh perspectives, and supports democratic practices,
Whereas, councillors' active participation in committees contributes to the effective functioning of these bodies,
Whereas it is desirable to manage the amount of meetings in order to conserve council and administrative resources while ensuring that effective governance is carried out,
Whereas, conflicts of interest need to be avoided to maintain integrity and public trust,

Therefore, be it resolved that the following measures shall be implemented:

1. Standing committees of council shall be limited to two sitting council members per committee, to ensure independence and unbiased decision-making.
2. Groups of two council members shall be formed in committees to facilitate more equitable outcomes.
3. Committees shall be required to produce comprehensive reports and evidence, promoting thoroughness in their recommendations.
4. Councillors' involvement in committees shall be managed, allowing them to serve on a limited number of non-council committees to balance power and resource allocation.
5. A term limit of two consecutive years shall be established for all committee appointments to enhance transparency and encourage fresh perspectives.
6. Councillors shall be expected to participate in two standing committees and chair one, ensuring active engagement in the committee process.
7. Standing committees meetings shall be held on a two month cycle.
8. To prevent conflicts of interest, councillors sitting on non-council boards or committees shall not hold officer positions within those boards or committees, such as president, secretary, or treasurer, however they may preside as chairperson where duly appointed by that board or committee.

Be it also resolved that the Resident Administrator amend any such by-laws as necessary to give effect to this resolution and present them for reading at the next meeting of council.

TABLED.

10.9 Wilderness Edge Vendor Spot Not Required – Information

10.10 Council Committees Resolution – Moved to Governance Meeting

10.11 National Association of Federal Retiree- Election Town Hall

RESOLUTION 7243-08-23

M. King, R. Henschell

Whereas The National Association of Federal Retirees, Eastern Manitoba Branch, has requested use of the Community Centre for a Town Hall meeting prior to the provincial election;

Therefore Be It Resolved, that Council waives the rental and cleanup fees for the Town Hall meeting.

CARRIED.

10.12 Recreation Co-Ordinator Position

RESOLUTION 7244-08-23

M. King, J. Tirschman

Whereas interviews have been conducted for the position of Recreation Coordinator;

And Whereas the position has been offered to and accepted by Joye Platford;
 Therefore Be It Resolved that Council confirms the appointment of Joye Platford
 as the part-time Recreation Coordinator II, Level 1;
 And Be It Resolved that Council authorizes the Resident Administrator to purchase
 office equipment required for the Recreation Coordinator. **CARRIED.**

10.13 Canada-Manitoba Job Grant for Training – Information

10.14 Council Position on Meeting Needs of Homelessness and on Landfill Searches –
 Information relayed in Reception of Delegations, earlier in the meeting.

11. CORRESPONDENCE

11.1 Municipal Relations re: 2022 Audit – Information

11.2 Public Safety Division Increase in Urban Policing Grant 2023/24 - Information

11.3 Sundial Washroom Complaint - Information

12. COMMITTEE REPORTS

RESOLUTION 7245-08-23

R. Henschell, S. Appleyard

	Committee	Received	No Report
12.01	Planning Committee	✓	
12.02	Public Works Committee	✓	
12.03	Protective Services Committee	✓	
12.04	Human Resources Committee		✓
12.05	Recreation and Culture Committee	✓	
12.06	Community Health Committee	✓	
12.07	Recreation Facilities Committee		✓
12.08	Pinawa Public Library Committee	✓	
12.09	Arena Board Committee		✓
12.10	Cemetery Committee		✓
12.11	Community Futures Winnipeg River		✓
12.12	Pinawa Community Development Corporation	✓	
12.13	Pinawa Trails Committee	✓	
12.14	Handi-Van Committee		✓
12.15	LDB Regional Airport Authority Committee		✓
12.16	Two Rivers Seniors Resource Council Inc.	✓	
12.17	Winnipeg River Arts Council		✓
12.18	Eastman Regional Municipal Committee (Lobby)		✓
12.19	North Eastman Municipal Forum		✓
12.20	Whiteshell Laboratories Community Regeneration Partnership	✓	
12.21	Whiteshell Laboratories Public Liaison Committee		✓

CARRIED.

RESOLUTION 7246-08-23

M. King, J. Tirschman

Be It Resolved That the LGD of Pinawa Staff action the following items:

Action:	To include PW's at upcoming meeting on Thursday about handi-van location in a covered bldg.
Action:	Council to put forward any changes for Zoning By-law prior to the Public Hearing scheduled on October 24, 2023
Action:	Process of authorization of building variations to be signed off by the neighbor of the said variance for acceptance
Action:	To have Financial meeting about the General Operating Fund & General Reserve
Action:	Address Fee Schedule for 2023 for user group reduced fees
Action:	Town Hall Meeting on October 17 6-8:00pm with RCMP Cory Meyers
Action:	Invite J. Schmalenberg to next Planning Meeting
Action:	Add parking lot revenue and expense to PW's Meeting
Action:	Forward guidelines and FAQ's Municipal Service Delivery Improvement Program (MMO website) Applications to be reviewed by council
Action:	Print screen for the HAF Application (Housing Accelerator Fund) and send to committee
Action:	Check with PW's if they have a BBQ for Staff Appreciation on Thursday
Action:	Send letters to residents that are mowing the public reserve down to water on Willis which is not allowed

Action:	TCT Parking Lot east to be captured in a Project Report
Action:	Staff to develop Accessibility Plan for 2024 & 2025

CARRIED.

13. IN-CAMERA

13.1 Legal

13.2 Personnel

RESOLUTION 7247-08-23

J. Tirschman, R. Henschell

Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at 9:26 p.m. to discuss the following in-camera item(s):

-Legal

-Personnel

CARRIED.

RESOLUTION 7248-08-23

M. King, S. Appleyard

Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 10:48 p.m.

CARRIED.

RESOLUTION 7249-08-23

J. Tirschman, M. King

Be It Resolved That Council of the LGD of Pinawa authorizes an expenditure of up to \$5,000 for Resident Administrator training provided by Gisele Smith.

CARRIED.


15. Adjournment

Motion to adjourn @ 10:52 p.m.

Moved by M. King



T. Turchyn
Resident Administrator



B. Skinner
Mayor