

THE LOCAL GOVERNMENT DISTRICT OF PINAWA

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON FEBRUARY 8, 2022 IN THE COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

- B. Skinner, Mayor
- R. Heinschell, Deputy Mayor
- M. King
- C. McMurren
- J.P. Crosthwaite (absent with notice)

- G. Smith, Resident Administrator
- P. Sullivan, Assistant Resident Administrator

1. MEETING CALLED TO ORDER

Mayor B. Skinner called the meeting to order at 6:43 pm.

2. ADOPTION OF THE AGENDA

RESOLUTION 6665-02-22

C. McMurren, M. King

Be It Resolved That the agenda be accepted.

CARRIED

3. CONFIRMATION OF THE MINUTES

3.1 Regular Meeting of January 11, 2022

RESOLUTION 6666-02-22

R. Henschell, M. King

Be It Resolved That the minutes of the regular meeting held January 11, 2022, be received.

CARRIED

3.2 Special Meeting of January 28, 2022

RESOLUTION 6667-02-22

R. Henschell, C. McMurren

Be It Resolved That the minutes of the special meeting held January 28, 2022, be received.

CARRIED

4. RECEPTION OF DELEGATIONS

No delegations.

5. RECEPTION OF PETITIONS

No petitions.

6. ACTION REVIEW

- Staff – Draft a social media policy or include with Communication Policy. **Complete.**
- Staff – Review the draft Emergency Plan and edit accordingly. **Complete.**
- G. Smith – Schedule a meeting with the Dog Control Officer. **Complete.**

ACCOUNTS

7.1 LGD Expenses

RESOLUTION 6668-02-22

R. Henschell, M. King

Whereas the accounts of the Local Government District of Pinawa for the period ending February 8, 2022, have been examined and found to be in order;

Therefore Be It Resolved That Cheques 20220029 to 20220050 and 0220148 in the amount of \$1,124,843.89 be approved for payment.

CARRIED

With reference to agenda item 7.1, motion number 6669-02-22 described as LGD Expenses, arising at a regular meeting of the Local Government District of Pinawa, Councillor R. Henschell, a member of Council disclosed a personal interest in the matter before Council.

Upon declaring an interest in agenda item 7.1, resolution number 6669-02-22, said councillor withdrew from the Council Chamber, without further participation in the matter under discussion.

RESOLUTION 6669-02-22

C. McMurren, M. King

Whereas the accounts of the Local Government District of Pinawa for the period ending February 8, 2022, have been examined and found to be in order;

Therefore Be It Resolved That Cheque 20220051 in the amount of \$53.76 be approved for payment.

CARRIED

7.2 Financial Report

RESOLUTION 6670-02-22

R. Henschell, C. McMurren

Be It Resolved That the Financial Report to December 31, 2021 (Preliminary), be received.

CARRIED

7.3 Line of Credit

RESOLUTION 6671-02-22

R. Henschell, C. McMurren

Whereas Council deems it necessary to enter into arrangements with Sunova Credit Union Limited (the Credit Union) to borrow money for operating expenses;

And Whereas the amount collected by the Local Government District of Pinawa in taxes and grants-in-lieu of taxes in the fiscal year ending December 31, 2021 was greater than \$750,000.00;

And Whereas it is anticipated that the Local Government District of Pinawa may need to borrow up to \$750,000.00 from the Credit Union;

Therefore Be It Resolved That:

1. The Municipality do borrow from the Credit Union, by way of line of credit agreement promissory note or notes or otherwise, the sum of \$750,000.00, together with the interest at the rate of prime minus 0.50% per annum;
2. The Local Government District of Pinawa do mortgage and pledge to the Credit Union all taxes to be collected by the municipality as security for repayment of the amount borrowed from the Credit Union;
3. The Local Government District of Pinawa undertakes to deposit all taxes to be collected by it with the Credit Union as security for repayment (but the Credit Union

will not be restricted to the taxes for repayment) and will be required to see that the taxes are deposited or applied;

4. The Mayor and Resident Administrator are authorized to execute, on behalf of the Local Government District of Pinawa, all documents necessary to give effect to the foregoing;
5. All amounts so borrowed and interest will be repaid to the Credit Union within the current year.

CARRIED

8. OLD BUSINESS

8.1 COVID-19

The Municipal Office has received rapid tests for distribution to the essential workers.

8.2 Awanipark Water Supply Sales Agreement

No Update.

8.3 By-law 890-2021, Equipment Replacement Reserve, 3rd Reading

RESOLUTION 6672-02-22

R. Henschell, C. McMurren

Be It Resolved That By-law 890-2021, being a by-law of the Local Government District of Pinawa to provide for the establishment of an Equipment Replacement Reserve fund and to rescind By-law 666-05, be now read for the third and final time.

	In Favour	Against	Abstain
Mayor B. Skinner	Yes		
Deputy Mayor R. Henschell	Yes		
Councillor C. McMurren	Yes		
Councillor J.P. Crosthwaite			Absent
Councillor M. King	Yes		

CARRIED

8.4 By-law 892-2022, Building Reserve, 2nd Reading

RESOLUTION 6673-02-22

C. McMurren, M. King

Be It Resolved That By-law 892-2022, being a by-law of the Local Government District of Pinawa to provide for the establishment of a Building Reserve Fund and to rescind By-law 695-08, be now read for the second time.

CARRIED

8.5 Request for Proposal – Audit Services

RESOLUTION 6674-02-22

R. Henschell, M. King

Whereas Section 184(1) of the Municipal Act requires the Council of a municipality must appoint an auditor no later than August 31st of each year;

Therefore Be It Resolved That Reid & Associates is hereby appointed as municipal auditor for the Local Government District of Pinawa for the fiscal years 2022 to 2024 in the amount of \$26,000 for 2022, \$27,150 for 2023 and \$28,300 for 2024.

CARRIED

8.6 Equipment Purchases

RESOLUTION 6675-02-22

C. McMurren, M. King

Be It Resolved That the following equipment purchases be approved:

1. Hot Water Pressure Water System, from Hotsy Central, in the amount of \$4,299.00 plus applicable taxes
2. Air Compressor, from Grainger Ingersoll, in the amount of \$2,466.27 plus applicable taxes.

CARRIED

8.7 Social Media Policy

RESOLUTION 6676-02-22

R. Henschell, M. King

Be It Resolved That the Communication Policy, as amended to include a Social Media section, be accepted.

CARRIED

8.8 2022 Emergency Plan

RESOLUTION 6677-02-22

C. McMurren, M. King

Be It Resolved That the 2022 Emergency Plan be approved, as presented.

CARRIED

8.9 LED Lighting Upgrades

RESOLUTION 6678-02-22

R. Henschell, C. McMurren

Whereas approval by resolution 6422-05-21 for the conversion of building to light-emitting diode (LED) was authorized to be funded from the Building Reserve Fund in the amount of \$47,769.56;

And Whereas an additional section of the Arena building was converted to LED;

Therefore Be It Resolved That the net cost after incentives for the additional section of the Arena, in the amount of \$15,088.76, be funded from the Building Reserve Fund.

CARRIED

8.10 Valley Fiber Letter of Intent

A Letter of Intent for the construction of a Fiber Network in the LGD of Pinawa has been signed by the Mayor and Resident Administrator.

9. NEW BUSINESS

9.1 Waste Collection Carts

Tabled.

9.2 Policies

RESOLUTION 6679-02-22

R. Henschell, C. McMurren

Be It Resolved That the following policies be approved, as presented.

1. Heritage Tree Policy
2. Personal Protective Equipment Policy
3. Public Works Seasonal Employees Policy

CARRIED

9.3 Seasonal Employees Wage Schedule

RESOLUTION 6680-02-22

R. Henschell, M. King

Be It Resolved That the Seasonal Employee Wage Schedule be approved.

CARRIED

9.4 2022 Financial Plan

RESOLUTION 6681-02-22

M. King, R. Henschell

Whereas the Local Government District of Pinawa Financial Plan has been prepared;

Therefore Be It Resolved That the 2022 Financial Plan be approved and the Public Hearing be scheduled for March 8th, 2022 in the Council Chamber at the Pinawa Municipal Office at 6:00 p.m.

CARRIED

RESOLUTION 6682-02-22

R. Henschell, M. King

Whereas an anticipated deficit for the year 2021 in the amount of \$90,000 has been identified;

And Whereas it has been determined the additional costs associated with the Royal Canadian Mounted Police (RCMP) pay increase as well as the year-end adjustment are the primary reasons for the anticipated deficit;

Therefore Be It Resolved That the Minister of Municipal Relations be advised in writing of the said anticipated deficit to request approval to recover the anticipated deficit through taxation in the 2022 Financial Plan.

CARRIED

9.5 Equipment Reserve Allocation Correction

RESOLUTION 6683-02-22

R. Henschell, C. McMurren

Whereas the 2021 Financial Plan erroneously allocated the purchase of a van for the Water Treatment Plant to be funded from the Equipment Reserve;

And Whereas the purchase of the van should have been allocated to the Utility Reserve;

Therefore Be It Resolved That the purchase of the van be funded from the Utility Reserve.

CARRIED

9.6 Water Metering System Quotation

RESOLUTION 6684-02-22

C. McMurren, R. Henschell

Be It Resolved That the quotation from EDA Mechanical Services Ltd., for the supply and installation of a Water Metering System at the Water Treatment Plant, in the amount of \$46,033.31, plus applicable taxes, be accepted.

CARRIED

9.7 North Eastman Municipal Forum

B. Skinner, R. Henschell and C. McMurren confirmed they will be attending virtually.

9.8 Association of Manitoba Municipalities Spring Convention

RESOLUTION 6685-02-22

C. McMurren, M. King

Be It Resolved That authorization be given to the following to attend the Association of Manitoba Municipalities' Spring Convention, April 19 – 21, 2022, in Brandon, MB;

And Further Be It Resolved That registration, meal and travel expenses be paid per the Travel Policy.

- Clay McMurren
- Rob Corden

CARRIED

9.9 Hoopla Island

A request was made from G. Verrier to start discussions regarding the renewal of the Twenty-One Ventures Inc. agreement with the LGD of Pinawa. A meeting date will be set.

9.10 April Council Meeting

Council agreed to move the April Council Meeting, if required, due to a possible conflict. The tentative date is April 5, 2022.

10. CORRESPONDENCE

10.1 Pinawa Parent Group Committee

RESOLUTION 6686-02-22

C. McMurren, M. King.

Be It Resolved That the storage locker fees for the Pinawa Parent Group Committee (Girl Guides and Scouts), be waived for the first two quarters of 2022.

CARRIED

11. COMMITTEE REPORTS

RESOLUTION 6687-02-22

R. Henschell, C. McMurren

Be It Resolved That the following Committee Reports be received:

Committee	Received	No Report
Recreation Facilities		✓
Recreation and Culture	✓	
Library Board	✓	
Arena Board	✓	
Public Works	✓	
Cemetery		✓
Community Futures Winnipeg River	✓	
Pinawa Community Development Corporation	✓	
Pinawa Trails	✓	
Protective Services		✓
Age Friendly		✓
Planning	✓	
Handivan		✓
Lac du Bonnet Regional Airport Authority	✓	
Two Rivers Seniors Resource Council Inc.		✓
Winnipeg River Arts Council		✓
Human Resources		✓
Community Health		✓
Eastman Regional Municipal	✓	
Whiteshell Laboratories Community Regeneration Partnership	✓	
Whiteshell Laboratories Public Liaison		✓

CARRIED

12.

In-Camera

RESOLUTION 6688-02-22

M. King, R. Henschell

Be It Resolved That Council of the Local Government District of Pinawa recess the regular meeting and do hereby agree to meet as a Committee of the Whole at 8:35 p.m. to discuss the following in-camera item(s);

- Personnel

CARRIED

RESOLUTION 6689-02-22

C. McMurren, M. King


Be It Resolved That the Council of the Local Government District of Pinawa do hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 9:55 p.m.

CARRIED

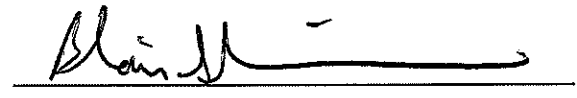
13.

Adjournment

Motion to Adjourn: Moved by C. McMurren to adjourn at 9:56 pm.



G. Smith
Resident Administrator



B. Skinner
Mayor