

THE LOCAL GOVERNMENT DISTRICT OF PINAWA

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON FEBRUARY 12, 2019 IN THE COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

B. Skinner, Mayor
R. Henschell
C. McMurren
R.M. Patterson

G. Smith, Resident Administrator
T. Lodge, Assistant Resident Administrator

J.P. Crosthwaite absent with notice

1 MEETING CALLED TO ORDER

The meeting was called to order at 6:36 p.m.

2 ADOPTION OF THE AGENDA

RESOLUTION 5524-02-19

R.M. Patterson, C. McMurren

Be It Resolved That the agenda be accepted.

CARRIED

3 CONFIRMATION OF THE MINUTES

3.1 Regular Meeting Minutes of January 8, 2019

RESOLUTION 5525-02-19

R.M. Patterson, R. Henschell

Be It Resolved That the minutes of the regular meeting held January 8, 2019 be received as amended.

CARRIED

3.2 Special Meeting Minutes of January 21, 2019

RESOLUTION 5526-02-19

R. Henschell, R.M. Patterson

Be It Resolved That the minutes of the special meeting held January 21, 2019 be received.

CARRIED

4 RECEPTION OF DELEGATIONS

4.1 K. MacAulay, The Clipper; Communications Strategy Proposal - Cancelled

4.2 Shandy Walls, Stars Air Ambulance – STARS Presentation

4.3 Triathlon Manitoba – John Gray President and Jared Spier Executive Director presenting history of the organization, framework set-up, safety and policy expectations, sanctioning process, discussed proposal that came forward to Council from previous race director to host an unsanctioned event.

5 RECEPTION OF PETITIONS – No Petitions.

6 ACTION REVIEW – G. Smith - Request time adjustment for Tax Impact Meeting to 6pm

7 ACCOUNTS

7.1 LGD Expenses

RESOLUTION 5527-02-19

R. Henschell, C. McMurren

Whereas the accounts of the Local Government District of Pinawa for the period ending February 12, 2019 have been examined and found to be in order;

Therefore Be It Resolved That Cheques 20190001 to 20190183 in the amount of \$1,158,190.47 be approved for payment.

CARRIED

7.2 Financial Report

RESOLUTION 5528-02-19

R. Henschell, R.M. Patterson

Be It Resolved That the preliminary Financial Statement ending December 31, 2018 be received.

CARRIED

7.3 Council Expenses

Deferred to In-Camera.

8 OLD BUSINESS

8.1 Council Indemnity By-law - 3rd reading By-law 845-18

RESOLUTION 5529-02-19

R.M. Patterson, R. Henschell

Be It Resolved That By-law 845-18, being a by-law of the Local Government District of Pinawa to establish terms, conditions and rates of payment of indemnities and expenses to members of the local Council be now read for the third and final time.

Recorded Vote;

In Favour-All Present; B. Skinner, R. Henschell, R.M. Patterson, C. McMurren

CARRIED

8.2 Dog Control By-law 846-19

Review and Tabled until next council meeting.

8.3 Awanipark Water Project - Update

New Utility - Initial Water Rates Study 2019 presented. 1st reading to a by-law in March.

8.4 Eco-West - Sustainable Neighbourhood Action Plan

Request for information to be completed to proceed with Pinawa's application.

8.5 Waterline Renewal Project

Discussed next stages of the project.

8.6 Asset Management Plan

10 proposals received. Decision deferred until next council meeting. FCM Funding secured in the amount of \$50,000.00 as well as Gas Tax Allocation in the amount of \$36,000.00 for a total budget of \$86,000.00.

8.7 Organizational By-law 848-19, 1st reading

RESOLUTION 5530-02-19

R.M. Patterson, R. Henschell

Be It Resolved That By-law 848-19, being a by-law to govern the organization of the Local Government District of Pinawa and the committees be now read for the first time.

CARRIED

8.8 Travel Policy; Mileage and meal summary

RESOLUTION 5531-02-19

R.M. Patterson, C. McMurren

Be It Resolved that Council amends the Local Government District of Pinawa Travel Policy as presented.

CARRIED

8.9 Communication Policy

Tabled until next council meeting.

8.10 Municipal Golf Tournament

Move the date up to June.

9 NEW BUSINESS

9.1 By-law 847-19, To Amend By-law 838-18 (Waterline Project), 1st reading

RESOLUTION 5532-02-19

C. McMurren, R.M. Patterson

Be It Resolved That By-law 847-19, being a by-law to amend its By-Law No. 838-18 for the Waterline Renewal Project be now read for the first time.

CARRIED

9.2 By-law 849-19, To Adopt a Development Plan, 1st reading

Public Hearing date set for March 26, 2019 at 6:30 p.m.

RESOLUTION 5533-02-19

R.M. Patterson, C. McMurren

Be It Resolved That By-law 849-19, being a by-law adopt a Development Plan, as amended, be now read for the first time.

CARRIED

9.3 Shaw Direct Policy

RESOLUTION 5534-02-19

R. Henschell, R.M. Patterson

Be It Resolved that Council amends the Local Government District of Pinawa Shaw Direct Policy as presented.

CARRIED

9.4 Consolidated Financial Statements – 2016

RESOLUTION 5535-02-19

R. Henschell, C. McMurren

Be it Resolved That the Consolidated Financial Statements and required reports for the year ended December 31, 2016 have been received from BDO Canada, Pinawa's appointed external auditors;

Therefore Be It Resolved That Council accepts the 2016 Consolidated Financial Statements and directs administration to sign required documents.

CARRIED

9.5 Mayors, Reeves and CAOs Meeting

RESOLUTION 5536-02-19

R.M. Patterson, C. McMurren

Be It Resolved That authorization be given to the Mayor and the Resident Administrator to attend the AMM 2019 Mayors, Reeves and CAO's Meeting being held on Monday, March 18, 2019 from 9:30 am to 11:30 am, Room 2E, 2nd Floor, RBC Convention Centre Winnipeg;

And Further Be It Resolved That registration, travel and meal expenses be paid per the Travel Policy.

CARRIED

9.6 Municipal Officials Seminar

RESOLUTION 5537-02-19

R. Henschell, C. McMurren

Be It Resolved That authorization be given to the Resident Administrator, and Councillor Lynn Patterson to attend the 2019 Municipal Officials Seminar and Municipal Trade Show being held on March 19 and 20th at the RBC Convention Centre Winnipeg;

And Further Be It Resolved That registration, travel and meal expenses be paid per the Travel Policy.

CARRIED

9.7 Once Elected, What's Expected? Council Seminar

RESOLUTION 5538-02-19

R.M. Patterson, C. McMurren

Be It Resolved That authorization be given to the following to attend the "Once Elected, What is Expected" Council Seminar being held on February 28, 2019 in East St. Paul at a cost of \$40.00 registration fee;

-Rhonda Henschell

And Further Be It Resolved That registration, travel and meal expenses be paid per the Travel Policy.

CARRIED

9.8 Information Technology Proposals

RESOLUTION 5539-02-19

R.M. Patterson, R. Henschell

Whereas the Administration Office received three written quotations for Information Technology Services;

And Whereas the quotations and service information were reviewed and a recommendation was made to Council;

And Whereas staff recommends Avenir IT at a cost of \$65.00 per month, per desktop (4) on a month to month basis, and the supply and installation of a network security firewall at a cost of \$1,266.98 plus applicable taxes;

Therefore Be It Resolved That Council accepts the recommendation of administration staff.

CARRIED

9.9 Payroll Policy - Draft

RESOLUTION 5540-02-19

C. McMurren, R.M. Patterson

Be It Resolved that Council adopts the Local Government District of Pinawa Payroll Advance Policy as amended.

CARRIED

9.10 Manitoba Weed Inspectors Association

RESOLUTION 5541-02-19

R.M. Patterson, C. McMurren

Be It Resolved That authorization be given to Lacey Smith to attend the Manitoba Weed Supervisors Association one-day seminar on municipal weed control issues being held in Carberry Manitoba Community Hall on Wednesday, March 13, 2019 at a cost of \$60.00 registration fee for the day, which includes lunch;

And Further Be It Resolved That registration, travel and meal expenses be paid per the Travel Policy.

CARRIED

9.11 North Eastman Regional Forum

RESOLUTION 5542-02-19

R. Henschell, R.M. Patterson

Be It Resolved That authorization be given to Council and the Resident Administrator to attend the North Eastman Municipal Forum being held on Monday, March 4, 2019, Sunrise School Division Office – 344 Second Street North Beausejour 12:00 pm for Lunch and 12:30 pm for the Meeting;

And Further Be It Resolved That registration, travel and meal expenses be paid per the Travel Policy.

CARRIED

9.12 By-law Enforcement Seminar

RESOLUTION 5543-02-19

C. McMurren, R. Henschell,

Be It Resolved That authorization be given to the Resident Administrator, and the Assistant Resident Administrator to attend the By-Law Enforcement Seminar being held on Friday, February 22, 2019 9:00 am – 4:30 pm at the Victoria Inn Winnipeg at a cost of \$249.00 per member;

And Further Be It Resolved That registration, travel and meal expenses be paid per the Travel Policy.

CARRIED

9.13 Transient Trader By-law Review

Deferred the review and bring changes forward to next council meeting.

9.14 Business By-law Review

Deferred the review and bring changes forward to next council meeting.

9.15 Waterfront Policy Review

Deferred the review and bring changes forward to next council meeting.

9.16 2019 Northern Perspectives Conference

RESOLUTION 5544-02-19

R. Henschell, R.M. Patterson

Be It Resolved That Council approves Mayor Blair Skinner’s attendance at the 2019 Northern Perspectives Conference at a cost of \$813.00.

CARRIED

10 CORRESPONDENCE – Received.

10.1 B. Goertzen

11 COMMITTEE REPORTS

11.1 Winnipeg River Recreation District

- Verbal report provided by Lynn Patterson.
- Working on a Strategic Plan, Annual report and budget attached.

RESOLUTION 5545-02-19

R.M. Patterson, C. McMurren

Be It Resolved That the Winnipeg River Recreation District report be received.

CARRIED

11.2 Recreation Facilities Committee – No Report.

11.3 Library

RESOLUTION 5546-02-19

R. Henschell, R.M. Patterson

Be It Resolved That the Library Committee report be received.

CARRIED

11.4 Arena Board

- Verbal report provided by Rhonda Henschell. Arena Board meeting minutes from February 11, 2019 attached.
- Chiller ordered and being installed.

RESOLUTION 5547-02-19

R. Henschell, C. McMurren

Be It Resolved That the Arena Board report be received.

CARRIED

11.5 Public Works

- Manitoba Good Roads Association Membership \$200.00 - Resolution
- Hydro Vac Safety Training - Resolution
- Forklift Training - Resolution
- Manitoba Water and Wastewater Conference and Trade Show - Resolution
- Fall Arrest/Lift Training - Resolution

RESOLUTION 5548-02-19

R.Henschell, C. McMurren

Be It Resolved That Council authorizes payment of the Membership Fee of \$200.00 to the Manitoba Good Roads Association.

CARRIED

RESOLUTION 5549-02-19

R.M. Patterson, C. McMurren

Be It Resolved That authorization be given to (up to 3) Public Works Employees to attend the Hydro Vac Safety Training held at the Manitoba Hydro Training Centre, Grosse Isle on PR 322, PTH 67 at a cost of \$720.00 per participant plus applicable taxes

And Further Be It Resolved That registration, travel and meal expenses be paid per the Travel Policy.

CARRIED

RESOLUTION 5550-02-19

R.M. Patterson, R. Henschell

Be It Resolved That authorization be given to (up to 3) Public Works Employees to attend Safety Services Manitoba Forklift Operator Training Course scheduled in March 2019 at a cost of \$199.00 per participant;

And Further Be It Resolved That registration, travel and meal expenses be paid per the Travel Policy.

CARRIED

RESOLUTION 5551-02-19

R.M. Patterson, C. McMurren

Be It Resolved That authorization be given to Brent Henschell, Water Treatment Plant Operator to attend the 2019 Manitoba Water & Wastewater Association Conference and Trade Show being held on February 25th and 26th 2019 at the Victoria Inn Airport Winnipeg;

And Further Be It Resolved That registration, travel and meal expenses be paid per the Travel Policy.

CARRIED

RESOLUTION 5552-02-19

R. Henschell, C. McMurren

Be It Resolved That authorization be given to Pinawa's User Groups, Players, EMCA John Tait and Barrie Burnett and the School Custodian to attend the Safety Services Manitoba Fall Protection Training Course scheduled in March 2019 at a cost of \$239.00 per participant;

And Further Be It Resolved That registration, travel and meal expenses be paid per the Travel Policy.

CARRIED

RESOLUTION 5553-02-19

R.M. Patterson, C. McMurren

Be It Resolved That the Public Works Committee report be received.

CARRIED

11.6 Cemetery Committee

Verbal report provided by Lynn Patterson. Request from foundation is on file.

RESOLUTION 5554-02-19

R.M. Patterson, C. McMurren

Be It Resolved That the Cemetery Committee report be received.

CARRIED

11.7 Community Futures Winnipeg River

Verbal report provided by Rhonda Henschell. CFWR Board of Directors meeting minutes from December 7, 2018 attached.

RESOLUTION 5555-02-19

R. Henschell, R.M. Patterson

Be It Resolved That the Community Futures Winnipeg River report be received.

CARRIED

11.8 Pinawa Community Development Corporation

No verbal report provided – meeting held last night which some members of council attended. PCDC board meeting minutes from January 21, 2019 attached.

RESOLUTION 5556-02-19

R.M. Patterson, C. McMurren

Be It Resolved That the Pinawa Community Development Corporation report be received.

CARRIED

11.9 Pinawa Trails Committee - No Report.

11.10 Protective Services

- RCMP Reports, Municipal Policing Services Forecast Report received.
- Municipal Emergency Coordinator Report received.
- Emergency Plan – Tabled until next council meeting.

RESOLUTION 5557-02-19

C. McMurren, R.M. Patterson

Be It Resolved That the Protective Services report be received.

CARRIED

11.11 Age Friendly Committee - No Report.

11.12 Planning Committee - No Report.

Meeting scheduled for March 18th Zoning By-law review with Provincial Planning.

11.13 HandiVan Committee - No Report.

11.14 LDB Regional Airport Authority - No Report.

11.15 Two Rivers Seniors Resource Council Inc. - No Report.

11.16 Winnipeg River Arts Council - No Report.

11.17 Human Resources Committee - No Report.

HR Committee Meeting scheduled for February 15, 2019 at 11:00 a.m.

11.18 Community Health Committee

- No verbal report provided. Blair Skinner circulated his reports via email. Board meeting minutes from January 21, 2019 attached.

RESOLUTION 5558-02-19

R.M. Patterson, C. McMurren

Be It Resolved That the Community Health Committee report be received.

CARRIED

11.19 Regional Lobby Committee - No Report.

11.20 Whiteshell Laboratories Community Regeneration Partnership

- Blair Skinner shared his reports at PCDC meeting.

RESOLUTION 5559-02-19

R.M. Patterson, R. Henschell

Be It Resolved That the Whiteshell Laboratories Community Regeneration Partnership report be received.

CARRIED

11.21 Whiteshell Laboratories Public Liaison Committee - No Report.

12 IN-CAMERA

RESOLUTION 5560-02-19

R. Henschell, C. McMurren

Be It Resolved That the Council of the LGD of Pinawa do hereby agree to meet as a Committee of the Whole at 9:46 p.m. to discuss the following in-camera item;

- Personnel

CARRIED

RESOLUTION 5561-02-19

R.M. Patterson, C. McMurren

Be It Resolved That the Council of the LGD of Pinawa do hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 9:58 p.m.

CARRIED

RESOLUTION 5562-02-19

R.M. Patterson, R. Henschell

Be It Resolved That Council approves Council's expense claim reports for January 2019 as submitted.

CARRIED

13 ADJOURNMENT

Motion to Adjourn: Moved by R.M. Patterson, Seconded by C. McMurren

This meeting adjourned at 9:59 p.m.

G. Smith
Resident Administrator

B. Skinner
Mayor