

## THE LOCAL GOVERNMENT DISTRICT OF PINAWA

### MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON FEBRUARY 16, 2021 IN THE COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

B. Skinner, Mayor  
R. Henschell, Deputy Mayor  
C. McMurren  
J.P. Crosthwaite

G. Smith, Resident Administrator  
T. Lodge, Assistant Resident Administrator

**1. MEETING CALLED TO ORDER**

Mayor B. Skinner called the meeting to order at 6:32 p.m.

**2. ADOPTION OF THE AGENDA**

RESOLUTION 6307-02-21  
C. McMurren, R. Henschell

Be It Resolved That the agenda be accepted.

CARRIED

**3. CONFIRMATION OF THE MINUTES**

**3.1 Regular Meeting Minutes of January 19, 2021**

RESOLUTION 6308-02-21  
R. Henschell, J.P. Crosthwaite

Be It Resolved That the minutes of the regular meeting held January 19, 2021, be received, as amended.

CARRIED

**3.2 Special Meeting Minutes of February 8, 2021**

RESOLUTION 6309-02-21  
C. McMurren, R. Henschell

Be It Resolved That the minutes of the special meeting held February 8, 2021, be received.

CARRIED

**4. RECEPTION OF DELEGATIONS**

No Delegations.

**5. RECEPTION OF PETITION**

No Petitions.

**6. ACTION REVIEW**

**Council and Staff to Review Community Centre Policy – Complete.**  
**Staff to Amend By-law 865-2020 – Refer to New By-law No 882-2021 on the agenda.**  
**Staff to Schedule a meeting with the Christmas Committee – Complete.**

**7. ACCOUNTS**

**7.1 LGD Expenses**  
RESOLUTION 6310-02-21  
R. Henschell, J.P. Crosthwaite

Whereas the accounts of the Local Government District of Pinawa for the period ending February 16, 2021, have been examined and found to be in order;

Therefore Be It Resolved That Cheques 20210075 to 20210202, in the amount of \$372,449.00 be approved for payment.

CARRIED

**7.2 Financial Report**

No Report.

### 7.3 Line of Credit

RESOLUTION 6311-02-21

C. McMurren, R. Henschell

Whereas Council deems it necessary to enter into arrangements with Sunova Credit Union Limited (the Credit Union) to borrow money for operating expenses;

And Whereas the amount collected by the Local Government District of Pinawa in taxes and grants-in-lieu of taxes in the fiscal year ending December 31, 2020 was greater than \$500,000.00;

And Whereas it is anticipated that the Local Government District of Pinawa may need to borrow up to \$500,000.00 from the Credit Union;

Therefore Be It Resolved That:

1. The Municipality do borrow from the Credit Union, by way of line of credit agreement promissory note or notes or otherwise, the sum of \$500,000.00, together with the interest at the rate of prime minus 0.50% per annum;
2. The Local Government District of Pinawa do mortgage and pledge to the Credit Union all taxes to be collected by the municipality as security for repayment of the amount borrowed from the Credit Union;
3. The Local Government District of Pinawa undertakes to deposit all taxes to be collected by it with the Credit Union as security for repayment (but the Credit Union will not be restricted to the taxes for repayment) and will be required to see that the taxes are deposited or applied;
4. The Mayor and Resident Administrator are authorized to execute, on behalf of the Local Government District of Pinawa, all documents necessary to give effect to the foregoing;
5. All amounts so borrowed and interest will be repaid to the Credit Union within the current year.

CARRIED

## 8. OLD BUSINESS

### 8.1 Sustainable Neighborhood Action Plan

Under review. Tabled.

### 8.2 Provincial Road 211/Channel Float

Schedule another meeting with the vendors. Preparing for a spring walk-about.

### 8.3 COVID-19

New Covid-19 Health Order effective February 11th from Chief Provincial Health Officer.

### 8.4 By-law 875-2021, To Repeal by-laws 433-88 and 743-12, 3<sup>rd</sup> reading

RESOLUTION 6312-02-21

C. McMurren, R. Henschell

Be It Resolved That By-law 875-2021, being a by-law of the Local Government District of Pinawa to repeal By-law 433-88, and all previous amendments to the By-law, and to repeal By-law 743-12, and all previous amendments to the By-law, be now read for the third and final time.

	In Favour	Opposed	Abstain
Mayor B. Skinner	Yes		
Deputy Mayor R. Henschell	Yes		
Councillor C. McMurren	Yes		
Councillor P. Crosthwaite	Yes		

CARRIED

### 8.5 Agreement with the School District of Whiteshell – Draft

The School District needs clarity on wording.

### 8.6 By-law 877-2021, To amend By-law 849-19, Development Plan

Advertised Notice of Public Hearing for March 16<sup>th</sup> at 6:00 pm.



**9. NEW BUSINESS**

**9.1 By-law 878-2021, Council Indemnities**

RESOLUTION 6313-02-21

R. Henschell, J.P. Crosthwaite

Be It Resolved That By-law No. 878-2021, being a by-law of the Local Government District of Pinawa to establish terms, conditions and rates of payment of indemnities and expenses to members of the local Council and to rescind By-law 863-2020, be now read for the second time.

CARRIED

**9.2 By-law 879-2021, To Set the Rates of Taxation, 1<sup>st</sup> reading, 2021 Financial Plan**

RESOLUTION 6314-02-21

J.P. Crosthwaite, R. Henschell

Be It Resolved That By-law 879-2021, being a by-law of the Local Government District of Pinawa to set the rates of taxation for the year 2021, be now read for the first time.

CARRIED

**9.3 Council Meeting Date Change**

RESOLUTION 6315-02-21

J.P. Crosthwaite, C. McMurren

Be It Resolved That the Council Meeting scheduled for March 9<sup>th</sup>, 2021, be changed to March 16<sup>th</sup>, 2021.

CARRIED

**9.4 By-law 881-2021, To Regulate the Proceedings and Conduct of the Council and the Committees, 1<sup>st</sup> reading**

RESOLUTION 6316-02-21

R. Henschell, J.P. Crosthwaite

Be It Resolved That By-law 881-2021, being a by-law of the Local Government District of Pinawa to regulate the proceedings and conduct of the Council and the committees, and to rescind By-law 801-15, be now read for the first time.

CARRIED

**9.5 By-law 882-2021, For the Licensing and Regulation of Businesses and Certain Trades, 1<sup>st</sup> reading**

- Further amendments needed; Amend to add limit of 7 business days under the Transient Trader definition. Amend definition under Seasonal Operator from "two" to "three" seasons.
- Change "home business" to "home occupation" equivalent to the zoning by-law.

RESOLUTION 6317-02-21

C. McMurren, J.P. Crosthwaite

Be It Resolved That By-law 882-2021, being a by-law of the Local Government District of Pinawa for the licensing and regulation of businesses and certain trades carried on within the municipality and to rescind By-law 865-2020, be now read for the first time.

CARRIED

**9.6 Application for Residential Incentive**

RESOLUTION 6318-02-21

C. McMurren, J.P. Crosthwaite

Be It Resolved That the New Residential Tax Incentive Application from Terry and Kathy Pearson, 15 Awanipark Drive, Roll #000638.000, be approved;

And Further Be It Resolved That the Mayor and Resident Administrator be authorized to sign the Development Incentives Agreement on behalf of the Local Government District of Pinawa.

CARRIED

**9.7 Legal Services Proposals**

- 2 Proposals received for Legal Services and summary of invoices prepared.
- Tabled until both proposals are fully reviewed by Council.

**9.8 Canada Water Agency Regional Freshwater Forums**

Registration Open. B. Skinner signed up for Prairies Freshwater Forum February 18<sup>th</sup>.

### **9.9 Letter of Support – Pinawa Foundation, Outdoor Amenities**

B. Skinner sent Letter of Support.

### **9.10 Association of Manitoba Municipalities Upcoming Events**

- G. Smith reported she attended the Annual Municipal General Insurance Renewal Meeting held on February 11<sup>th</sup>. Increase in insurance projected.
- April 13 – Mayors, Reeves & CAO's Meeting.
- April 14-16 AMM Spring Convention; No agenda available yet. (rebrand of the Municipal Officials Seminar (MOS))
- June 7 to 24<sup>th</sup> District Meetings.

### **9.11 Wilderness Edge**

- Seeking Council support in using outdoor tents to be used for groups holding a retreat, family gatherings, weddings or conferences. Requesting to put up meeting tents on their property as needed for a 10-year period.
- Larissa, Provincial Planner and the Fire Chief provided their comments and questions.
- Council to meet with the owner to discuss.

### **9.12 Eastman Tourism Conference**

Information received.

### **9.13 By-law 883-2021, Resident Administrator Salary Amendment**

RESOLUTION 6319-02-21

C. McMurren, R. Henschell

Be It Resolved That By-law 883-2021, being a by-law of the Local Government District of Pinawa that establishes the salary and benefits of the Resident Administrator, be now read for the first time, as amended.

CARRIED

## **10. CORRESPONDENCE**

### **10.1 President and CEO of Atomic Energy of Canada Ltd.**

B. Skinner will follow up with a virtual meeting arrangement with Fred Dermarkar, President and CEO of AECL.

### **10.2 R. M. Patterson**

Letter received commending volunteers for the improvements made for winter walking along the Ironwood Trail.

## **11. COMMITTEE REPORTS**

### **11.1 Recreation Facilities Committee**

No Report.

### **11.2 Library**

**Board Meeting Minutes from January 21, 2021** - attached for information.

**Board Member appointment**

**Annual Report** - received for information.

RESOLUTION 6320-02-21

C. McMurren, J.P. Crosthwaite

Be It Resolved That Jerry Kozak be appointed to the Pinawa Library Board for the remainder of the two-year term ending December 31, 2021.

CARRIED

RESOLUTION 6321-02-21

C. McMurren, R. Henschell

Be It Resolved That the Library Board report be received.

CARRIED

### **11.3 Arena Board**

No Report.

### **11.4 Public Works**

#### **Water Treatment Plant Assessment Study**

- G. Smith advised she consulted with the Officer of Drinking Water to discuss the parameters of the study. It was determined that it would not be equivalent to the 5-year review, now a 7-year review, due in 2024.
- 50/50% cost sharing with Manitoba Water Services Board.



- The agreement with water services board includes a clause to terminate with notice. If we could not meet the 5-year review its not worth pursuing.
- It was the operator's opinion that this is not what they are looking for and not worth the 50k price tag.
- Deferred to Public Works Committee meeting.

**Committee Meeting Minutes from February 2, 2021** - received for information.

**Landfill Operations Basics Course**

- An employee is interested in taking the same course as the current Landfill Operator. Cost of \$475 for the course and \$200 for the exam fee. Room in the training budget.
- Council agreed for continuity. No resolution is required.

RESOLUTION 6322-02-21

C. McMurren, R. Henschell

Be It Resolved That the Public Works Committee report be received.

CARRIED

**11.5 Cemetery Committee**

- A verbal report was provided by C. McMurren.
- Looking at a Water Service System and GPS for plot coordinates. The public works manager is invited to the next meeting to discuss options.
- Considering an increase in Plot Fees. T. Lodge is seeking other RM fees for comparison.

RESOLUTION 6323-02-21

C. McMurren, J.P. Crosthwaite

Be It Resolved That the Cemetery Committee report be received.

CARRIED

**11.6 Community Futures Winnipeg River**

- A verbal report was provided by R. Henschell.
- Met in January, reviewed financials, strategic planning.
- Attached Newsletter: Office Re-Opened to the Public, Ryan Karklin joined the CFWR team as the Community Economic Development (CED) & Marketing Coordinator, the recipient of the 2019-20 Business of the Year Award is Pennyweight Market in Beausejour, Community Initiative Award went to RM of Alexander, and the recipient of the 2019-2020 Volunteer of the Year Award went to Chris Saunders from the LGD of Pinawa.
- Next meeting March 22<sup>nd</sup>.

RESOLUTION 6324-02-21

R. Henschell, J.P. Crosthwaite

Be It Resolved That the Community Futures Winnipeg River report be received.

CARRIED

**11.7 Pinawa Community Development Corporation**

- B. Skinner attached a submission from the Quarterly Newsletter for information.

**11.8 Pinawa Trails Committee**

**Trails Manitoba Grants** - application submitted.

**Proposed Winter Trail** - map attached for proposed winter hiking and biking.

- Staff to confirm if permission from Conservation is required.
- Bring forward to next Trails Committee Meeting.
- Discussed the returning of a recording secretary at the committee meetings.
- Concerns from the Ski Club - G. Smith will meet with P. Crosthwaite.

RESOLUTION 6325-02-21

J.P. Crosthwaite, R. Henschell

Be It Resolved That the Pinawa Trails Committee report be received.

CARRIED

**11.9 Protective Services**

No Report.

**11.10 Age Friendly Committee**

No Report.

**11.11 Planning Committee**

RESOLUTION 6326-02-21

R. Henschell, J.P. Crosthwaite

Be It Resolved That Jeff Harding be appointed to the Planning Committee.

CARRIED

RESOLUTION 6327-02-21

R. Henschell, J.P. Crosthwaite

Be It Resolved That the Planning Committee report be received.

CARRIED

**11.12 HandiVan Committee**

No Report.

**11.13 LDB Regional Airport Authority**

No Report.

**11.14 Two Rivers Seniors Resource Council Inc.**

No Report.

**11.15 Winnipeg River Arts Council**

No Report.

**11.16 Human Resources Committee**

No Report.

**11.17 Community Health Committee**

B. Skinner provided a copy of a report presented to the North Eastman Municipal Forum held on February 8<sup>th</sup>, 2021.

RESOLUTION 6328-02-21

C. McMurren, R. Henschell

Be It Resolved That the Community Health Committee report be received.

CARRIED

**11.18 Eastman Regional Municipal Committee**

Meeting Minutes from December 21<sup>st</sup>, 2020 attached for information.

RESOLUTION 6329-02-21

C. McMurren, R. Henschell

Be It Resolved That the Eastman Regional Municipal Committee report be received.

CARRIED

**11.19 Whiteshell Laboratories Community Regeneration Partnership**

B. Skinner provided a copy of a report presented to the North Eastman Municipal Forum.

RESOLUTION 6330-02-21

C. McMurren, J.P. Crosthwaite

Be It Resolved That the Whiteshell Laboratories Community Regeneration Partnership report be received.

CARRIED

**11.20 Whiteshell Laboratories Public Liaison Committee**

No Report.

**12. In-Camera**

RESOLUTION 6331-02-21

C. McMurren, R. Henschell

Be It Resolved That Council of the Local Government District of Pinawa recess the regular meeting and do hereby agree to meet as a Committee of the Whole at 7:41 p.m. to discuss the following in-camera item(s);

- Legal
- Personnel

CARRIED



With reference to agenda item number #12 motion number 6331-02-21 described as In-Camera (Legal) arising at a regular meeting of the Local Government District of Pinawa Councillor R. Henschell, a member of Council disclosed a personal interest in the matter before council. Upon declaring an interest in agenda #12 resolution 6331-02-21 said Councillor withdrew from the Council Chamber, without further participation in the matter under discussion.

R. Henschell returned to her seat.

RESOLUTION 6332-02-21  
J.P. Crosthwaite, C. McMurren

Be It Resolved That the Council of the LGD of Pinawa do hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 10:07 p.m.

CARRIED

With reference to agenda item number #12 motion number 6333-02-21 and 6334-02-21 described as In-Camera (Legal) arising at a regular meeting of the Local Government District of Pinawa Councillor R. Henschell, a member of Council disclosed a personal interest in the matter before council. Upon declaring an interest in agenda #12 resolution #6333-02-21 and #6334-02-21 said Councillor withdrew from the Council Chamber, without further participation in the matter under discussion.

RESOLUTION 6333-02-21  
J.P. Crosthwaite, C. McMurren

Whereas an application for access from Provincial Road 211 has been made to Manitoba Infrastructure by Relax Ridge Seasonal Park adjacent to the unopened access for the Industrial Park;

And Whereas Manitoba Infrastructure has advised the applicant that the proposed access does not meet the Manitoba Infrastructure requirements for an access to a provincial road;

Therefore Be It Resolved That authorization be given to Relax Ridge Seasonal Park to access the unopened access from Provincial Road 211 for the Industrial Park.

CARRIED

RESOLUTION 6334-02-21  
C. McMurren, J.P. Crosthwaite

Whereas there have been delays in the development of the seasonal campground by Relax Ridge;

And Whereas the Developer has requested a one-year extension to the requirements of the Development Agreement;

Therefore Be It Resolved That the request be approved.

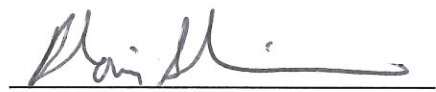
CARRIED

R. Henschell did not return to her seat.

**13. Adjournment**

Motion to Adjourn: Moved by C. McMurren to adjourn at 10:09 p.m.

  
G. Smith  
Resident Administrator

  
B. Skinner  
Mayor